



**RENTAL RULES AND CONTRACT
CENTRAL RECREATION CENTER**

1. The rental of any Thomasville Recreation facility is granted at the discretion of the Thomasville Parks & Recreation Department.
2. A minimum, **non-refundable**, deposit of \$25 is due when making your rental to secure the date. The balance plus the maintenance deposit is due by Friday one week prior to your event.
3. **The cost of renting the Central Recreation Center is \$100 for the first four (4) hours and \$20 per additional hour, up to \$175 for the entire day (10AM – 10PM).**

*****ALL PAYMENTS SHOULD BE CASH ONLY!!!*****

*****Any changes to rental time made on the day of the rental will be charged at \$50.00 per hour*****

4. A **Maintenance Deposit of \$100** is charged for this facility, refundable if the facility is left clean with no breakages.
5. Rental time must be given at the time of the contract; rental times include set up & clean up. Recreation Staff will open and close the facility based upon the given rental time.
6. **Facility occupancy is 125 persons maximum. If, for any reason, you have more than the 125, we will cancel the rental. Rental fees will NOT be refunded.**
7. Equipment may not be altered in any way. Decorations, posters, etc. can in NO WAY be attached to ceiling, doors or walls.

*****Tables and chairs will be made available on racks for you to set up*****

8. NO alcoholic beverages/drugs will be allowed at any City of Thomasville field, parking lot or facility of any kind, by city ordinance. Any such violation will be a Police matter and will result in a forfeiture of maintenance deposit and rental fees and future rental rights.
9. Thomasville Parks and Recreation Facilities can only be rented for events and activities that are deemed appropriate for the facility. The facilities are to be used for Recreational activities only. Adult supervision is required at all times.
10. It is the responsibility of the rental party to clean the center and remove all trash from the facility.
11. Floors must be swept and mopped and tables and counters must be wiped down. Bring your own cleaning supplies.

***** Any failure to abide by rules will result in loss of maintenance deposit and future rental rights*****

I have read these rules and agree to abide by them.

Rental Date _____ **Type of Event** _____ **Today's Date** _____

TIME NEEDED FOR RENTAL: ARRIVAL _____ DEPARTURE _____.

Address _____ **Telephone** _____

Printed Name _____ **Signature** _____

To be completed by TP&R Staff

Rental Total _____

AMOUNT PAID _____ **BALANCE DUE** _____ **BY 5 PM** _____

Maintenance Deposit **\$100.00** **Due by 5pm** _____

Staff Signature _____

Updated 10/2019